



Name of Policy:	Provider Access Policy
Date first adopted:	February 2018
How often to be reviewed:	Annually
Reviewed	February 2021
Reviewed	March 2022
Reviewed By the UET Trust Board	May 2022

Pinetree School: Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs. Jenna Keyes, Interim Careers Lead for Pinetree School.

Telephone: 01603 508520 Email: jkeyes@unityeducationtrust.org.uk

Opportunities for access

There are a number of events, integrated into the school careers programme, these include opportunities for providers to come into school to speak to pupils and/or their parents. The following are events with external providers; we aim to run as many of these as possible:

Autumn Term

Spring Term

Summer Term

Key Stage 3	Careers Week – subject specific input regarding careers	Careers Fair with employers	999 emergency services day
	ASDAN Key Steps lessons on careers and life skills	ASDAN Key Steps lessons on careers and life skills STEM activities	ASDAN Key Steps lessons on careers and life skills Challenging Stereotypical thinking Employer Engagement
Year 10	PSHE/Achieve lessons on careers and life skills	PSHE/Achieve lessons on careers and life skills	Workplace Visits
	Apprenticeship Awareness sessions Labour Market Information (LMI) Speed Interviews Employer Engagement	Careers Week – subject specific input regarding careers Employer Engagement	Careers Guidance
Year 11	College/Training Provider Information days	Careers Fair with employers	
	One - One Careers Guidance sessions PSHE/Achieve lessons on careers and life skills Labour Market Information (LMI) Apprenticeship Awareness sessions Mock Interviews Employer Engagement	One – One Careers Guidance sessions PSHE/Achieve lessons on careers and life skills College/Training Provider Information days Apprenticeship Applications Careers Week – subject specific input regarding careers	

Please speak to Jenna Keyes to identify the most suitable opportunity for you. The school policy on safeguarding (see school website) sets out the school's approach to allowing providers into school as visitors to talk to our students. All visitors are subject to checks as per the visitors policy.

Premises and facilities



The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available ICT and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader.

Providers are welcome to email a copy of their prospectus or other relevant course literature to the Careers Lead.